



## LLOYD GEORGE ELEMENTARY SCHOOL

### HOT LUNCH 2019 - 2020

Registration and regular use of this program will ensure accuracy with all PAC lunch orders and make the process as easy for everyone as possible. Many other schools within our district are currently using this system and have given rave reviews!

Here's how to get started...

- ✓ Go to [lloydgeorge.hotlunches.net](http://lloydgeorge.hotlunches.net)
- ✓ Click the “REGISTER” tab on the top right hand corner to sign-up. Our school access code is **LGHL**
- ✓ Enter your name, e-mail address and phone number, then a user id that you will use for access to the hot lunches application. Enter a password and then enter it again to verify that it is correct.
- ✓ Once registered, you will be logged into the website.
- ✓ Please follow the instructions to **add each student** in your family who attends Lloyd George Elementary School by clicking on the “STUDENTS” button below or the “PROFILE” menu tab. This is an important step...if you do not add the students’ names, the order will be delivered to YOU, the parent!
- ✓ Once your students have been added to the system, you will be able to place lunch orders once they are available by clicking the “ORDER” button below each child’s name.

### IT’S THAT EASY!

You may place an on-line order for any or all lunches, fundraisers, and school initiatives such as the Yearbook. Paper orders will still be accepted; just print an order form from the website and submit it with your payment. If you don’t want to pay on-line, you may print a **REMITTANCE FORM** and send it to the school, along with payment for all the lunches ordered for all students on your account. If you send cash, please indicate your child’s name. A single cheque payable to **Lloyd George PAC** would be appreciated. Please write your child’s name on the cheque.

#### **ON-LINE PAYMENTS;**

We accept hot lunch order payments through Bambora. You can pay with a credit card using Bambora

The hot lunch online order system requires a small amount of setup time at the beginning, as you must register each child you have attending our school prior to ordering hot lunch. Once the initial setup process is complete, your hot lunch orders for the remainder of the year should be quick and simple.