

L'École Lloyd George Elementary

Parents' Advisory Council (PAC) Meeting

Consistent with the Lloyd George Elementary School code of conduct, the PAC is also expected to be **SAFE, ORGANIZED, ACCOUNTABLE** and **RESPECTFUL**.

Time: 8:45am Date: Monday, November 20, 2017

Location: Staff Room - L'École Lloyd George Elementary

Agenda:

- **Approve October Meeting Minutes & October Agenda**
- **SD 73 Capital Plan - Robert Koopmans**

Monthly Reports:

- **Administration Report**

New Items/Tabled Items:

- **Spirit Wear**
- **Evening Meeting**
- **December Movie Night**

Correspondence / Clubs:

- **CPF**
- **Environment Club**

Funding Requests:

- **Donation to McQueen Lake fundraiser**

Monthly Reports:

- **Treasurer's Report**
- **Fundraising Report**
- **DPAC Report**

PAC Mission: To represent parents and advocate for their children at Lloyd George Elementary by:
● serving as a liaison with Lloyd George and School District administration/staff;
● supporting an engaging and enriching school environment, and;
● promoting family-oriented events to build community.

PAC Meeting Minutes

Monday, November 20, 2017 in the Lloyd George Library

In Attendance:

Melissa Arkininstall, Andrea Hanson, Linda Piroddi, Tanja Hasler, Alain Blais, Deanna Steptoe, Amy Brisebois, Carla Monson, Alex Armstrong, Erin Mitchell, Ken Eldridge, Tanya Riggs, Barry Baskin

Minutes by: Amy Brisebois

Meeting called to order by Linda at 8:45 am

Adopting of October minutes: 1st Alex, 2nd Barry. **PASSED.**

SD73 Capital Plan – Robert Koopmans –Communication Manager, SD73 presentation

- Presented the need of capital investment into improvements of the district's schools
- Pressing needs include expansion of certain schools as well as a new school in PineView Valley
- Looking for the support of parent groups (names and e-mails) to help make the district's needs heard when the next budget comes out early next year
- Parents can go to www.OurSchoolsOurFutureSD73.com for more information

Fundraising Report

- Coffee orders \$330.00 profit, smaller than other years
- Chapters (Nov 29th) this year offers an online component to give school 20% credit- Hot Lunch website
- Poinsettia orders – 37 made online, closing order date Nov 23rd. Dec 4&5 distribution days. Linda will e-mail for volunteers
- Sample Art Cards should come this week. Nov 29th closing order date

New/Tabled Items:

Spirit Wear

- LN Group will make forest green shirts, hoodies, and sweatpants
- Will be available for delivery in January

- Need to come up with a way/place to sell/donate outgrown clothing

Candy Cane O'Grams

- At 25 cents each, kids can send candy cane with a note to other kids in school. Proceeds will go to Summit Elementary to contribute to the building of a new playground

Christmas Concert Video

- Will cost aprx. \$2000.00
- \$7.00 will be the cost of a CD
- Letters will be sent soon

Evening PAC meetings

- Parents asking if evening meetings would be possible, but in the past have not been well attended, so decision made to keep mornings
- Admin will look at either posting minutes on the LG website or PAC e-mailing minutes to parents

Kiwanis Super-reader program

- Purdy's has already doubled the goal and looking to make aprx. \$500.00
- Decision made to extend orders for another week
- Linda will send out e-mail and include date of delivery, which will coincide with poinsettia delivery
- Should have LG stickers by then to put on products

Administration Report

- Friday's movie night very busy, \$193.50 made. Next movie night to be held in January
- Playoff season in volleyball right now
- Basketball to begin after Christmas
- 30 new jerseys ordered, parents of athletes pay to cover costs
- FSA assessments completed, results to come hopefully Jan/Feb. French and English reading comprehension results will be presented in new year
- Merit Awards to change-certificates to be given out to showcase something the students have been working on using the SOAR matrix
- Family math nights had good turnout, aprx. 20 people/session

- You Can Count on Me for K parents and students happening Nov 21st
- Info to come on Christmas concert and Gr. 6&7 band concert

Correspondence/Clubs

- Environmental Club
 - Meets every 2nd Friday, smaller turnout, will be announced on morning announcements
 - Discussion on different ideas/projects/perhaps have teachers decide to have whole class work on certain projects

Funding Requests

- Request from Admin for PAC to contribute funds for basket to present in silent auction in which proceeds go to a new dock at Isabelle Lake and updated WI-FI at McQueen Lake
- Motion to provide \$250.00 for basket, 1st Barry, 2nd Andrea.
PASSED.

Treasurer's Report

- September/October statements presented
- Large amount of funds going out in November for Welcome back BBQ, other funding requests
- Next month more info will be provided on Hot Lunches and will look at which Hot Lunch vendors are most profitable
- Aprx. \$7,500.00 from all PAC lunches and fundraisers will be put into PAC account this month
- Numbers to be broken down by event/fundraiser

DPAC

- No GM in October
- DPAC meeting to be held Nov 21 at LG library, agenda presented
- No meeting in December

Meeting adjourned @ 10:25 am.

Next PAC meeting Dec 11th, @ 8:45 am

**Lloyd George Elementary
Balance Sheet October 2017**

General Account

Month	2017-10-01 2017-10-31		
Opening Balance			\$21,407.28
Cheques	Date processed		
Sep 13, 2017 000053	Oct 11, 2017	EZS Software Inc (Hotlunches.net 1yr)	
Oct 7, 2017 000054	Oct 13, 2017	Panago Pizza PAC Lunch Day Oct 7 th	
Oct 7, 2017 000055	Oct 14, 2017	Blackwell Dairy - PAC Lunch Day Oct 7 th	
Oct 12, 2017 000056	Oct 14, 2017	Booster Juice - PAC smoothie day Oct 12 th	
Oct 28, 2017 000057	Oct 31, 2017	Blackwell Dairy - PAC Lunch Day Oct 28 th	
Oct 28, 2017 000058	Oct 31, 2017	Senor Froggy's	
Oct 15, 2017 000059	Oct 18, 2017	Alex Armstrong - reimbursement PAC expenses	
		- \$25.58 Tim Horton's - pac meeting goodies Sept16	
		- \$80.23 popcorn (Roger's Rentals) Sept16	
		- \$116.79 Costco - movie concession	
Oct 17, 2017 000060	Oct 24, 2017	Melissa Cadwaladr - Art Card mailing	
Oct 17, 2017 000061	Oct 27, 2017	LGES - Teacher Classroom contribution	
Oct 17, 2017 000062	Oct 19, 2017	Alex Armstrong - reimbursement PAC expenses	
		- \$470.39 Costco - popcorn machine XL*	
		*PAC to be reimbursed from gaming acct	
Oct 18, 2017 000063	Oct 20, 2017	Alex Armstrong - reimbursement PAC expenses	
		- \$267.24 Costco - movie concession	
Deposits			
	Oct 3, 2017	Interest	
	Oct 2, 2017	Swiss Chalet Hotlunch cash&cheque deposit	
	Oct 2, 2017	Swiss Chalet day-of-sales	\$65.00
	Oct 17, 2017	PAC hotlunches deposit cash/chqs (B) (\$59.5+\$20.75)	\$65.60
	Oct 17, 2017	Booster Juice (\$34) & Panago pizza (\$85.3), day-of-sales (C)	
	Oct 17, 2017	Movie Night Sept 2017 - "Secret Life of Pets"	
	Oct 17, 2017	Deposit	

Closing Balance per Oct 31, 2017 **\$21,537.88**

Outstanding Cheques

Gaming Account School Year 2017-2018

Month	2017-10-01 2017-10-31		
Opening Balance			\$768.05
Cheques			
000205	Oct 17, 2017	LGES - Kiwanis home reading sponsorship (\$0.50/student)	
000206	Oct 17, 2017	LGES - Come Read with Me G1 students (\$3x57students)	
Deposits			
	Oct 1, 2017	Interest	
	Oct 6, 2017	Gaming grant deposit (\$20x454)	

Closing Balance per Oct 31, 2017 **\$768.05**

000203	Oct 15, 2017	Valleyview Overlanders Lions Club - cooking at Welcome Back BBQ
000202	Oct 15, 2017	ACF Films - pre-release Secret Life of Pets
000204		chq voided

Hotlunches Overview

Sept 2017	Total Revenue	Total Revenue all Fundraisers and Lunch Days		
		paypal	\$1,789.85	2.90%
		cheques	\$101.75	
			\$1,891.60	
	Total Paypal Costs			
	Paypal transaction fee	Paypal transaction fee (\$0.30 per pymt = 92 transactions)	\$27.60	
	Paypal commission	Paypal payment commission fee (2.9%)	\$51.93	
			\$79.53	
Oct 2017	Total Revenue	Total Revenue all Fundraisers and Lunch Days		
		paypal	\$4,915.75	
		cheques	\$779.75	
		cash	\$244.00	
			\$5,939.50	
	Total Paypal Costs			
	Paypal transaction fee	Paypal transaction fee (\$0.30 per pymt = 240 transactions)	\$72.00	
	Paypal commission	Paypal payment commission fee (2.9%)	\$142.61	
			\$214.61	